

SADHAN CHANDRA MAHAVIDYALAYA

(CU Registration Manual)

Rules for filling up the form

Candidates are required to fill up the form by using this below link

<https://cap.sadhanchandramahavidyalaya.org/index.aspx>

CU REGISTRATION– STEP 1



- OPEN THIS LINK AND CLICK ON “  **CLICK HERE TO SUBMIT YOUR CU REGISTRATION APPLICATION ONLINE**”

Step 2 :

CLICK ON **REGISTER** BUTTON AND FILL THE CU REGISTRATION FORM


SADHAN CHANDRA MAHAVIDYALAYA
 Harindanga, P.O. - Chaberia, P.S. - Falta, Dist. - South 24 Parganas, Pin - 743504

+91 9734 786 645
 sadhanchandra.mahavidyalaya@gmail.com

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Important Note: After log on to your dashboard please SIGN OUT from your session when you have done your works.

CU Form Submission for Admitted student

Existing applicant, login with following details

ST. ID /Phone No :

Date of Birth : (dd/MM/yyyy)

[Login](#)
[Forgot Username/Password](#)

New Applicant? [Register](#)

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STEP-3:


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INSTRUCTION SHOULD BE FOLLOWED STRICTLY
 SESSION: 2026-2027
 CU Registration Form for Degree Courses (1st Semester)

Date - Friday, 14-August-2026
 FILL IN THE FORM IN BLOCK LETTERS

Admission Mobile No*: [Search](#)

1. Name *	First Name	Middle Name	Last Name
2. Date of Birth *	(dd/MM/yyyy)	Gender *	Select
3. Nationality *	INDIAN		
4. Religion *	Hinduism		
5. Category/Cast *	General		5.A. EWS* ☐ Yes ☒ No
6. Physically Challenged *	☐ Yes ☒ No		
7. Outstanding Sports Person	☐ Yes ☒ No		

FIRST ENTER YOUR MOBILE NO USED DURING ADMISSION THEN SEARCH. WHEN DATA SHOW IN THE REGISTRATION FORM , FILL THE FORM CAREFULLY AND CLICK ON SUBMIT BUTTON.

STEP-4:

GENERATE STUDENT ID AS PER BELOW THE SCREEN:



****STUDENT ID IS IMPORTANT**

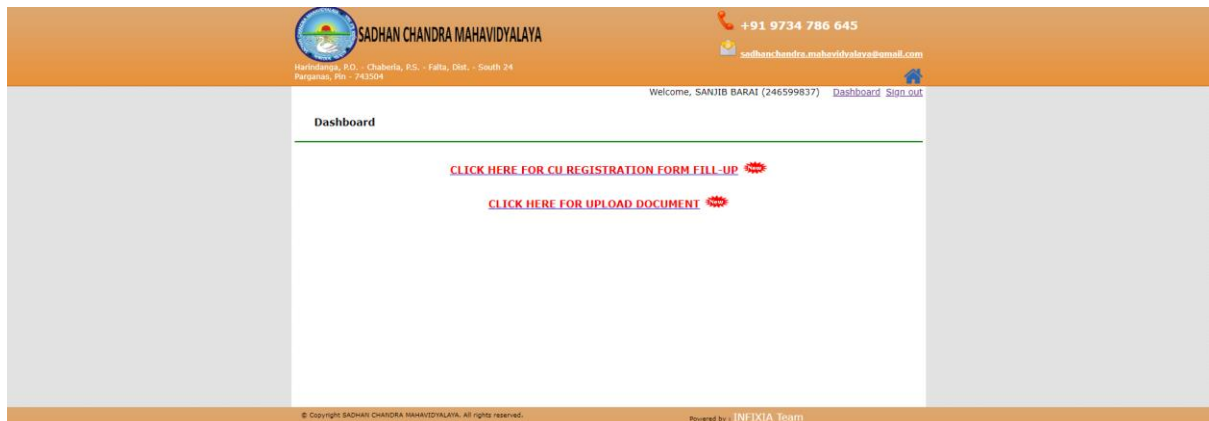
STEP-5:

FILL THE STUDENT ID OR PHONE NO AND DATE OF BIRTH IN TEXT BOX. CLICK ON LOGIN BUTTON



STEP-6:

OPEN THE FOLLOWING DASHBOARD.



- CLICK ON FOLLOWING LINK : **New** **CLICK HERE FOR CU REGISTRATION FORM FILL-UP**

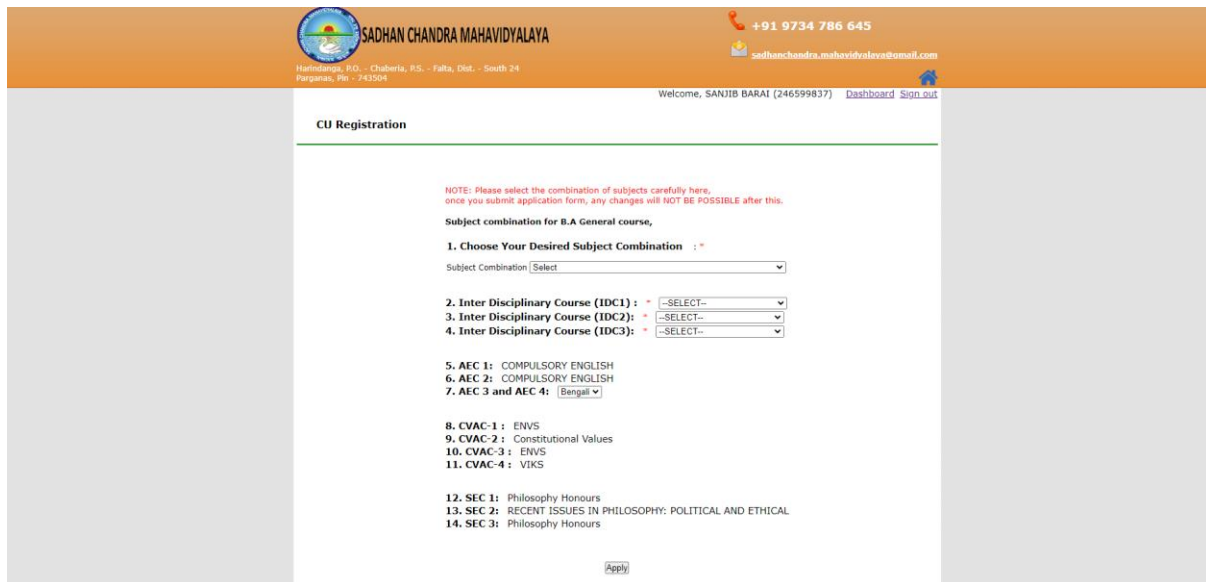
STEP-7:

SELECT THE **IMAGE, SIGNATURE, MARKSHEET, Provisional Admission Confirmation Certificate(Admission form), ABCID** etc. AND CLICK ON **“UPLOAD DOCUMENTS”** BUTTON.

STEP-8:

NOW SELECT THE COURSE NAME (example: B.A Honours or B.A. General) and SELECT THE SUBJECT NAME AS PER YOUR ADMISSION, THEN CLICK ON “**NEXT**” BUTTON.

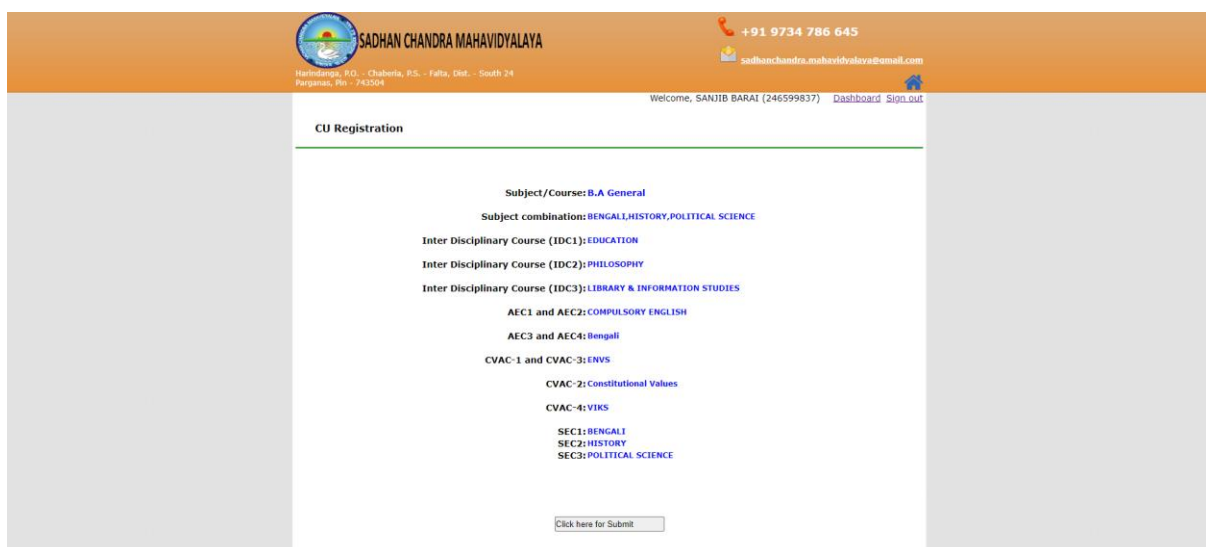
STEP-9:



THEN SELECT THE SUBJECT COMBINATION, IDC 1, IDC 2, IDC3 AS PER ADMISSION AND VERIFICATION THEN CLICK ON “**APPLY**” BUTTON.

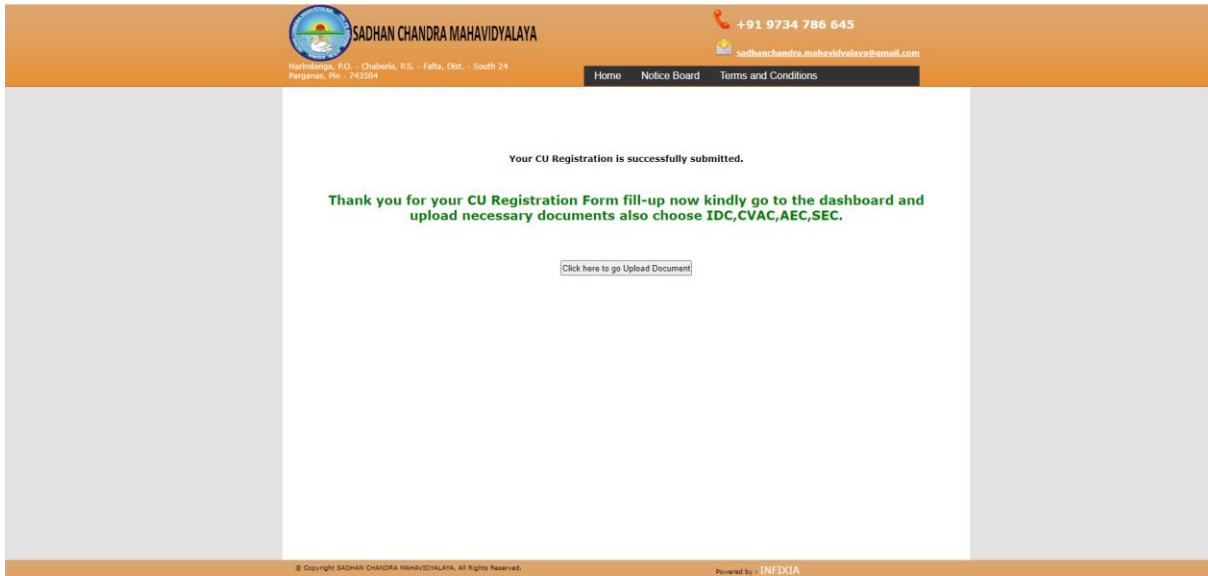
(NOTE: SUBJECT COMBINATION AND IDC 1, IDC 2, IDC3 SHOULD NOT BE SAME)

STEP-10



CLICK ON “**CLICK HERE FOR SUBMIT**” BUTTON

STEP-11



The screenshot shows the website of Sadhan Chandra Mahavidyalaya. The header includes the college logo, name, address (Haridanga, P.O. - Chubaria, P.S. - Falta, Dist. - South 24 Parganas, Pin - 743504), contact number (+91 9734 786 645), and email (sadhanchandra.mahavidyalaya@gmail.com). Navigation links for Home, Notice Board, and Terms and Conditions are present. The main content area displays a confirmation message: "Your CU Registration is successfully submitted." followed by a green instruction: "Thank you for your CU Registration Form fill-up now kindly go to the dashboard and upload necessary documents also choose IDC,CVAC,AEC,SEC." Below this is a button labeled "Click here to go Upload Document". The footer contains copyright information and mentions the site is powered by INFIXIA.

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sadhanchandra.mahavidyalaya@gmail.com
Home Notice Board Terms and Conditions

Your CU Registration is successfully submitted.

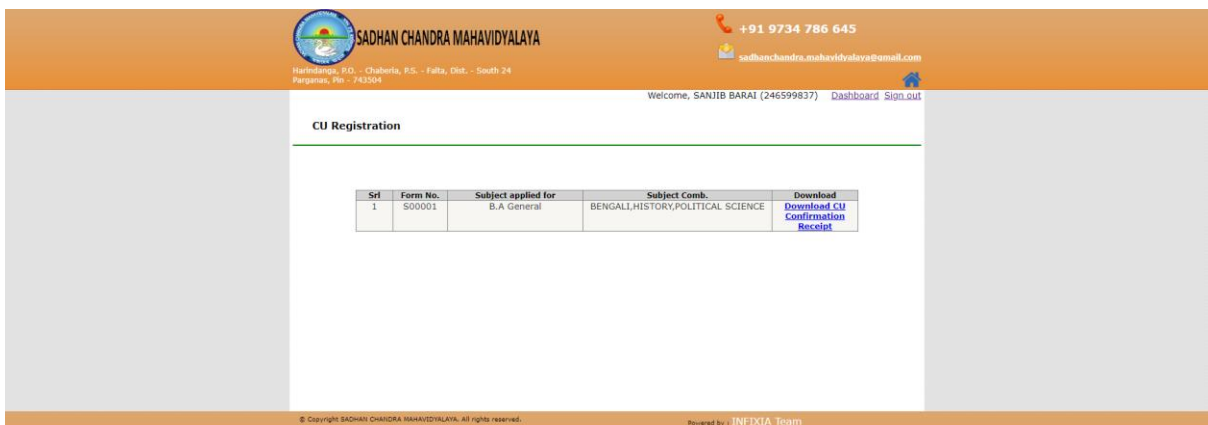
Thank you for your CU Registration Form fill-up now kindly go to the dashboard and upload necessary documents also choose IDC,CVAC,AEC,SEC.

[Click here to go Upload Document](#)

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CLICK ON “CLICK HERE TO GO DASHBOARD” BUTTON.

STEP 12



The screenshot shows the dashboard of the Sadhan Chandra Mahavidyalaya website. The header is identical to the previous step. The main content area is titled "CU Registration" and displays a table with registration details. The table has five columns: Srt, Form No., Subject applied for, Subject Comb., and Download. A single row of data is shown. To the right of the table is a button labeled "Download CU Confirmation Receipt". The footer is also identical to the previous step.

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sadhanchandra.mahavidyalaya@gmail.com
Welcome, SANJIB BARAI (246599837) [Dashboard](#) [Sign out](#)

CU Registration

Srt	Form No.	Subject applied for	Subject Comb.	Download
1	S00001	B.A General	BENGALI,HISTORY,POLITICAL SCIENCE	Download CU Confirmation Receipt

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CLICK ON “DOWNLOAD CU CONFIRMATION RECEIPT” BUTTON.

Step 13:

The screenshot shows the 'Student Details' form on the Sadhan Chandra Mahavidyalaya website. The header includes the college logo, name, address, and contact information. A welcome message for 'SANJIB BARAI' is displayed. The form contains the following fields:

Form ID:	S00001	Applied Course:	B.A General (Multidisciplinary - 3 Years)
Banglar Shiksha Student ID		Medium of Instruction*	-Select-
Father's Mobile No		Father's Profession	NOT WORK
Father's Educational Qualification	Below Class VIII	Mother's Mobile No:	7501868250
Mother's Profession	HOUSE WIFE	Mother's Educational Qualification:	Class VIII Passed
Relationship with Guardian *	MOTHER		

A 'Submit' button is located at the bottom of the form.

FILL THE DATA IN TEXTBOX AND CLICK ON “**APPLY**” BUTTON.

Step 14 :

The screenshot shows a confirmation message on the Sadhan Chandra Mahavidyalaya website. The header is the same as in Step 13. The main content area displays the following text:

Thank you to submit your CU Registration application form and your CU Registration process is Completed successfully.

Please download your CU Registration confirmation receipt

[Download Receipt](#)

The footer contains copyright information and mentions the website is powered by INFIXIA.

THEN CLICK ON “**DOWNLOAD RECEIPT**” BUTTON.

GENERATE & DOWNLOAD YOUR CU REGISTRATION FINAL FORM

STEP-15:

The screenshot shows the website of Sadhan Chandra Mahavidyalaya. The header includes the college logo, name, address (Harindanga, P.O. - Chabaria, P.S. - Falta, Dist. - South 24 Parganas, Pin - 743304), contact number (+91 9734 786 645), and email (sadhanchandra.mahavidyalaya@gmail.com). Navigation links for Home, Notice Board, and Terms and Conditions are present. The main content area contains instructions for the CU Registration process, including a note about JavaScript, a link to a video tutorial, and a list of steps: 'PLEASE READ THIS USER MANUAL BEFORE CU FORM FILLUP', 'CLICK HERE TO SUBMIT YOUR CU REGISTRATION APPLICATION ONLINE', 'UPLOAD DOCUMENTS AND IDC SELECTIONS', 'GENERATE & DOWNLOAD YOUR CU REGISTRATION FINAL FORM' (highlighted in red), and 'PRINT CU REGISTRATION APPLICATION FORM'. The footer includes copyright information and the website is powered by INFIXIA.

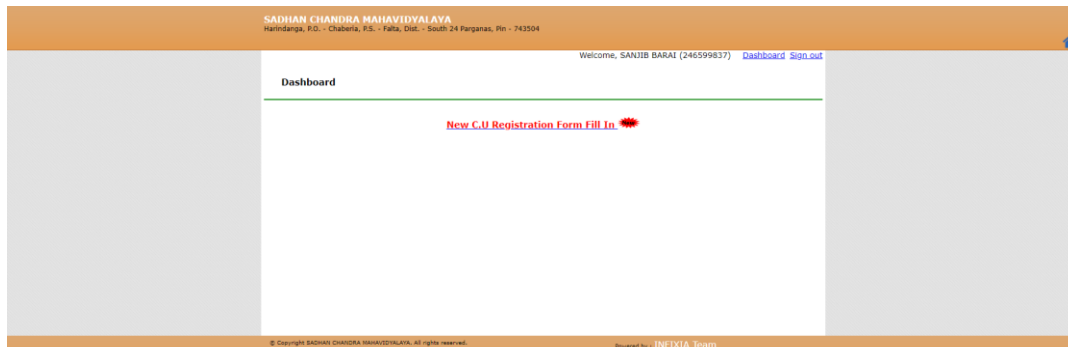
CLICK ON “GENERATE & DOWNLOAD YOUR CU REGISTRATION FINAL FORM” LINK.

STEP-16:

The screenshot shows the login page for admitted students on the Sadhan Chandra Mahavidyalaya website. The header is the same as in Step 15. The main content area features an 'Important Note' about signing out and a login form. The login form is titled 'Admitted Students, login with following details' and contains fields for 'Form ID / Phone No.' and 'Date of Birth' (with a date picker set to 04/08/2020). A 'Login' button is located below the date field. The footer includes copyright information and the website is powered by INFIXIA team.

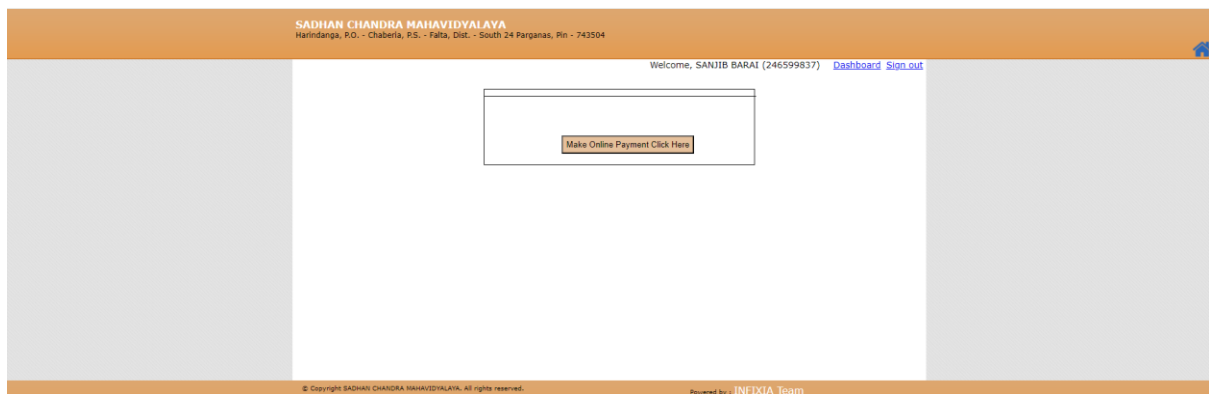
FILL THE FORM ID OR MOBILE NO AND DATE OF BIRTH, THEN CLICK ON “LOGIN” BUTTON.

STEP-17:



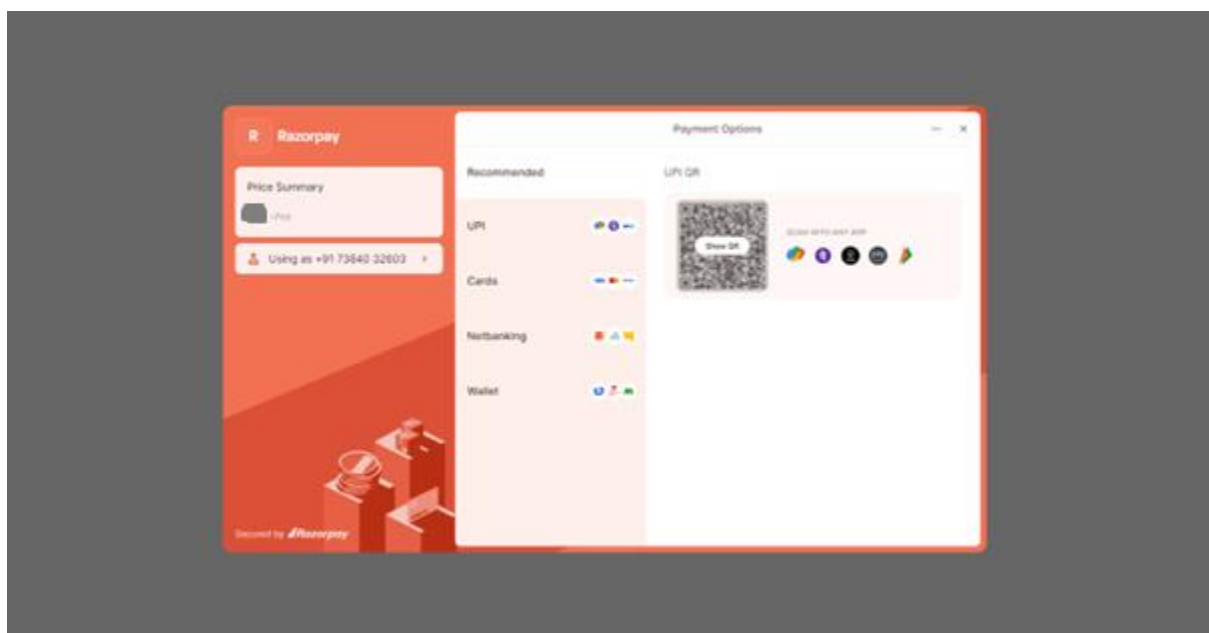
CLICK ON “NEW C.U REGISTRATION FORM FILL IN” BUTTON.

STEP-18:



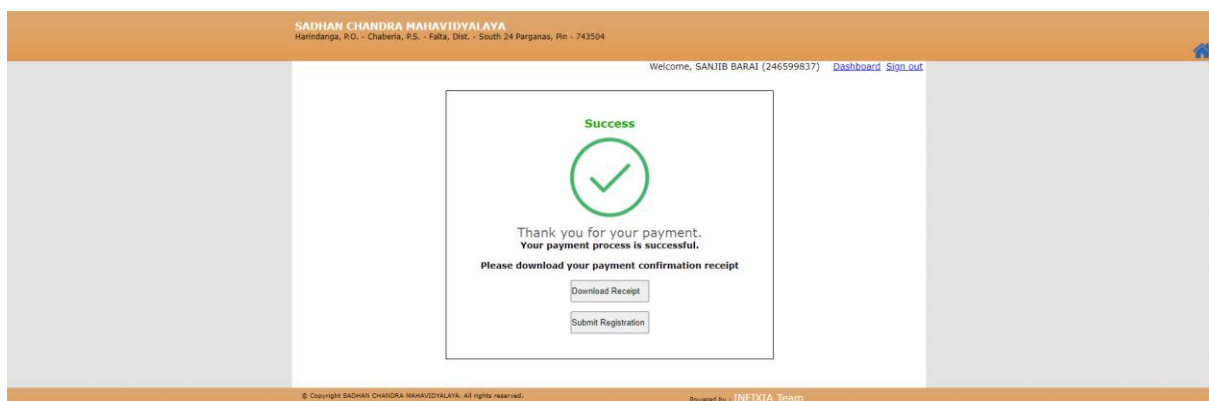
CLICK ON “MAKE ONLINE PAYMENT CLICK HERE” BUTTON.

STEP-19:



OPEN THE RAZORPAY SCREEN AND SELECT THE PAYMENT OPTION AND PAY.

STEP-20:



CLICK ON “**DOWNLOAD RECEIPT**” BUTTTON AND DOWNLOAD THE **RECEIPT**.

NEXT CLICK ON “**SUBMIT REGISTRATION**” BUTTON. OPEN THE BELOW SCREEN:

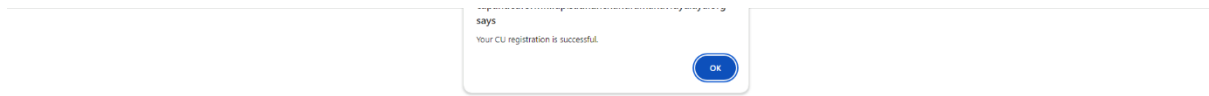
STEP-21:

The screenshot shows a web interface for Sadhan Chandra Mahavidyalaya. At the top, it says "SADHAN CHANDRA MAHAVIDYALAYA" and "Harindanga, P.O. - Chabaria, P.S. - Falta, Dist. - South 24 Parganas, Pin - 743504". Below this, it says "Welcome, SANJIB BARAI (246599837)" with links for "Dashboard" and "Sign out". The main content area features a form titled "SADHAN CHANDRA MAHAVIDYALAYA" and "Harindanga, P.O. - Chabaria, P.S. - Falta, Dist. - South 24 Parganas, Pin - 743504". Below the title, it says "CU REGISTRATION FORM FILL IN (SESSION: 2024-2025)" and "CU REGISTRATION FOR (B.A General)". The form has a date field set to "Date - Saturday, 05-October-2024" and a instruction "FILL UP THE FORM IN BLOCK LETTERS". The form fields are as follows:

1. Name in Full *	SANJIB BARAI	
2. Date of Birth *	05/05/2000	Gender * Male
3. Nationality *	INDIAN	
4. Religion *	Other HINDUISM	
5. Category	SC	
6. Physically Challenged	Yes No	
8. Year of passing H.S./Equivalent	2023	
10.(a) Father's Name *	MRITYUNJOY BARAI	
(b) Mother's Name *	SABITA BARAI	
(c) Annual Family Income (in Rs.) *	60000.00	
(d) Guardian's Name*	SABITA BARAI	
11. (a) Permanent Address of the Candidate*	VILL. - SAHAPUR, P.O. - DREKUA, P.S. - SUTAPATA, DIST. - PURBA MEDINIPUR, SAHAPUR, WEST BENGAL, INDIA 723558	
(b) State of Domicile : *	West Bengal	
(c) Pin : *	700111	

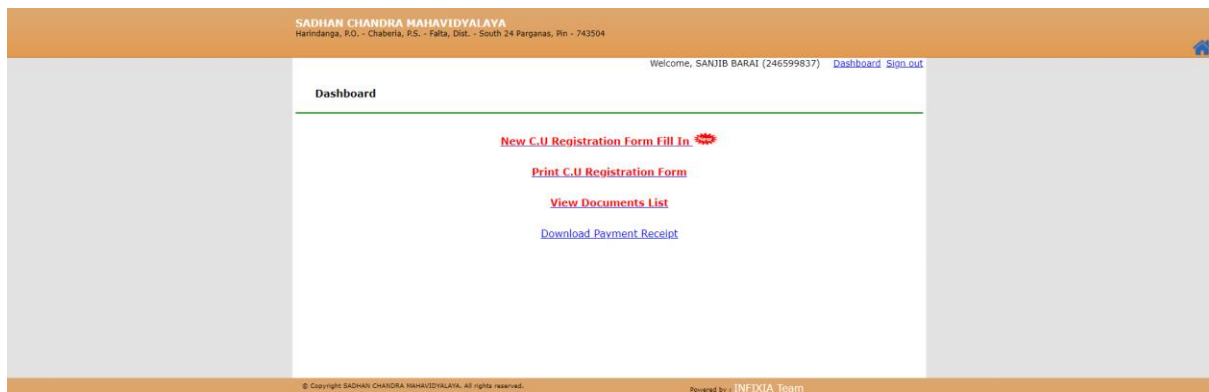
THEN CLICK ON “**SUBMIT**” BUTTON.

STEP-22:



CLICK ON “OK”.

STEP-23:



CLICK ON “**PRINT C.U REGISTRATION FORM**” LINK. DOWNLOAD AND PRINT IT.

NOW THE PROCESS HAS BEEN COMPLETED SUCESSFULLY. NOW PRINT YOUR CU REGISTRATION FORM AND CU CONFIRMATION RECEIPT AND KEEP AT YOURSELF FOR FURTHER USE.

ALSO CHECK COLLEGE WEBSITE REGULARY FOR FURTHER UPDATE.